Sample Project Timeline *(intended as an example)*

**July**
- Awarded Grit Fund
- Gathering collaborators and co-curators
- Planning meetings
- Initial communication with contractors

**July - September**
- Scout spaces for exhibition and programming
- Finalize project plans for the end of the year
- Confirm collaborators and contractors
- Issue open call for artists

**October**
- Gather collaborators and review submissions from open call
- Make final selections of artists and send contracts
- Final confirmation of exhibition space
- Receive final artist contracts and issue stipends for new artwork creation

**November**
- Artist production period (through April)
- Final contract for exhibition space
- Draft press release and create list for press contacts
- Begin gathering materials needed for final exhibition
- Brainstorm additional programming with co-curators

**December - February**
- Send out “invitation to participate” emails to curators and cultural producers who we would like to feature during the exhibition.
- Confirm guest programing
- Book travel and accommodations for artists and speakers
- Final payment for space rental
- Print postcards and flyers for social media and marketing the event

**March**
- Exhibition opening!
- Guest programming

**April**
- Exhibition closing